SECOND YEAR

ARCHAEOLOGY

COURSE INFORMATION

2023 – 2024

Department of Archaeology

University College Cork

Roinn na Seandálaíochta

Coláiste na hOllscoile Corcaigh

Contents   Page

Failte go dtí Roinn na Seandálaíochta, Coláiste na hOllscoile Corcaigh.

Welcome to the Department of Archaeology, University College Cork.

For over a century, UCC has been a leading centre for the study of Archaeology in Ireland. We have a reputation for excellence in teaching and research in such areas as prehistory, medieval studies, early modern archaeology, physical anthropology and environmental archaeology. The Department is known for innovative fieldwork and excavation, and for expertise in laboratory areas of archaeological science. We train archaeologists at undergraduate and postgraduate level, offering stimulating courses on a wide range of subjects. The aim is to provide students with a deep understanding of the discipline of Archaeology and the skills necessary to develop a career in this area (see our *Mission Statement* on page 3 of this booklet). The study of Archaeology can be a source of great personal enrichment as the individual acquires a deeper appreciation of their cultural heritage at a local, national and European level.

This booklet will introduce you to the Second Year teaching programme of the BA Degree in Archaeology (CK101). It also contains information on Archaeology modules offered CK123 BA Anthropology. It contains important information about our courses and we ask that you read it carefully. While every effort has been made to ensure the accuracy of this information, it may be necessary on occasion to make changes, details of which will be communicated in class and posted on the Second Year notice-board outside the Ó Riordáin Room on the ground floor.

Archaeology require our students to be present on campus to attend classes in our various modules. We will not be recording lectures and expect students to be physically present in class in line with University attendance policy.

We hope you enjoy your time studying Second Year Archaeology in UCC. Dr Katharina Becker is the Year Coordinator for Second Year students. Please contact her, your module lecturers or myself should you have any queries or encounter problems during your time in the Department. The final mark in Second Year is carried forward next year to constitute <u>one third</u> of the final Archaeology degree result – if you don't work this year you may not obtain a good honours degree!

John Sheehan

Head of Department.

UCC ARCHAEOLOGY: MISSION STATEMENT

The goals of the Department of Archaeology are the advancement of research in our discipline, the education and training of professional archaeologists and the promotion of an informed appreciation and protection of the archaeology of Ireland in a European context.

The Department aims to achieve these goals by:

Research

Making a significant contribution to knowledge in different areas of our discipline, with particular reference to the archaeology of Ireland in its European context.

Learning

Creating a positive teaching environment for our students, that fosters an informed curiosity about the human past that leads to a life-long appreciation of the subject.

Training Providing students with the academic knowledge, professional expertise and technical skills necessary to develop a career in archaeology and related areas.

Community Engagement Promoting a greater appreciation of archaeology among the general public and community organizations, and in so doing contribute to the protection and recording of archaeological heritage.

Public & Professional Service

Contributing to the development and implementation of State policy in Irish archaeology in an advisory and advocacy role.

The University

Supporting the broader teaching and research mission of UCC in respect of inter-disciplinary activity in our institution and different types of external collaboration.

DEPARTMENT STAFF

- ➢ You may contact the Department with general or specific queries at any time. To do so, please email us at: **ARCHAEOLOGY@UCC.IE**
- ➢ For module-specific queries, email your module lecturers (details below)
- ➢ For other queries, contact the Second Year Coordinator, Dr Katharina Becker

Staff contact

Please consult Department web-site for profiles of our academic staff.

Dr. Katharina Becker	**Senior Lecturer**	021-4904021	katharina.becker@ucc.ie
Dr. Ben Gearey	**Lecturer**	021-4904245	b.gearey@ucc.ie
Mr. Nick Hogan	**I.T. Officer and lecturer**	021-4904346	nick.hogan@ucc.ie
Dr. Sarah Kerr	**Lecturer**	021-4904395	skerr@ucc.ie
Professor Laura McAtackney	**Professor**	021-4904412	Laura.mcatackney@ucc.ie
Dr. Griffin Murray	**Senior Lecturer**	021-4904385	g.murray@ucc.ie
Professor William O'Brien	**Professor and Head of Department (Semester 2)**	021-4904045	w.obrien@ucc.ie
Ms. Joy O'Callaghan	**Senior Executive Assistant**	021-4904048	archaeology@ucc.ie
Dr. Tomás Ó Carragáin	**Lecturer**	021-4904043	T.OCarragain@ucc.ie
Dr. Barra O'Donnabhain	**Lecturer**	021-4904163	barraod@ucc.ie
Dr. Colin Rynne	**Senior Lecturer**	021-4904040	c.rynne@ucc.ie
Ms. Denise Sheehan	**Head Tutor (First Year)**	021-4904032	denise.sheehan@ucc.ie
Mr. John Sheehan	**Senior Lecturer and Head of Department (Semester 1)**	021-4904044	jsheehan@ucc.ie

Part-time Lecturers: Dr Connie Kelleher and Ms. Clare McCutcheon (please send email queries to archaeology@ucc.ie for forwarding)

CONSULTATION TIMES WITH LECTURERS

For teaching-related queries, lecturers are available to meet students by appointment. Please email the staff member concerned to arrange a consultation. Our staff may be able to answer your queries by email; in other cases, an online meeting or a meeting in person in the Connolly Building will be arranged.

Name	*Time*	*Connolly Bldg Office*
Dr Katharina Becker	katharina.becker@ucc.ie	Second floor
Dr Ben Gearey	b.gearey@ucc.ie	Second Floor
Mr Nick Hogan	nick.hogan@ucc.ie	Top Floor
Dr Sarah Kerr	skerr@ucc.ie	Top Floor
Dr Laura McAtackney	laura.mcatackney@ucc.ie	First Floor
Dr Griffin Murray	g.murray@ucc.ie	Ground Floor
Prof. William O'Brien	w.obrien@ucc.ie	First Floor
Dr Tomás Ó Carragáin	t.ocarragain@ucc.ie	Third Floor
Dr Barra O'Donnabhain	barraod@ucc.ie	Second Floor
Dr Colin Rynne	c.rynne@ucc.ie	Third Floor
Ms Denise Sheehan	denise.sheehan@ucc.ie	Third Floor
Mr John Sheehan	jsheehan@ucc.ie	Ground Floor

To contact a *Part-time Lecturer*, email the Department (archaeology@ucc.ie) to send a message or arrange an appointment.

ACADEMIC MENTORING

Second Year students taking Single honours, Major or Joint Honours Archaeology are each allocated a staff member who will act as an academic advisor for the duration of their BA studies. The Academic Advisor for each student is the same lecturer who acts as her/his tutor in the AR2016 theory course seminars.

Students are invited to meet with their academic advisors for a single session in November. Following this first meeting, students may be asked to meet with their advisor at a later stage and may also make an appointment (by email) to do so if they wish.

The purpose of these meetings is to provide students with advice on their academic studies, to discuss on a confidential one-to-one basis any problems or issues they may have with the learning programme, and to address any attendance issues. The process does not provide students with counselling on personal matters, except insofar as they have a bearing on academic studies. For other matters students should avail of the confidential Counselling Service in UCC: www.ucc.ie/studentcounselling/ Neither does the process engage with cases of student/staff grievance, for which students should follow the recommended University policy by initially dealing with the staff member concerned and/or the Head of Department.

Please note: this advisory service does not apply to **visiting students**, who should contact Dr Tomás Ó Carragáin if they have any queries of a general nature, or their module lecturers on any teaching-specific issues.
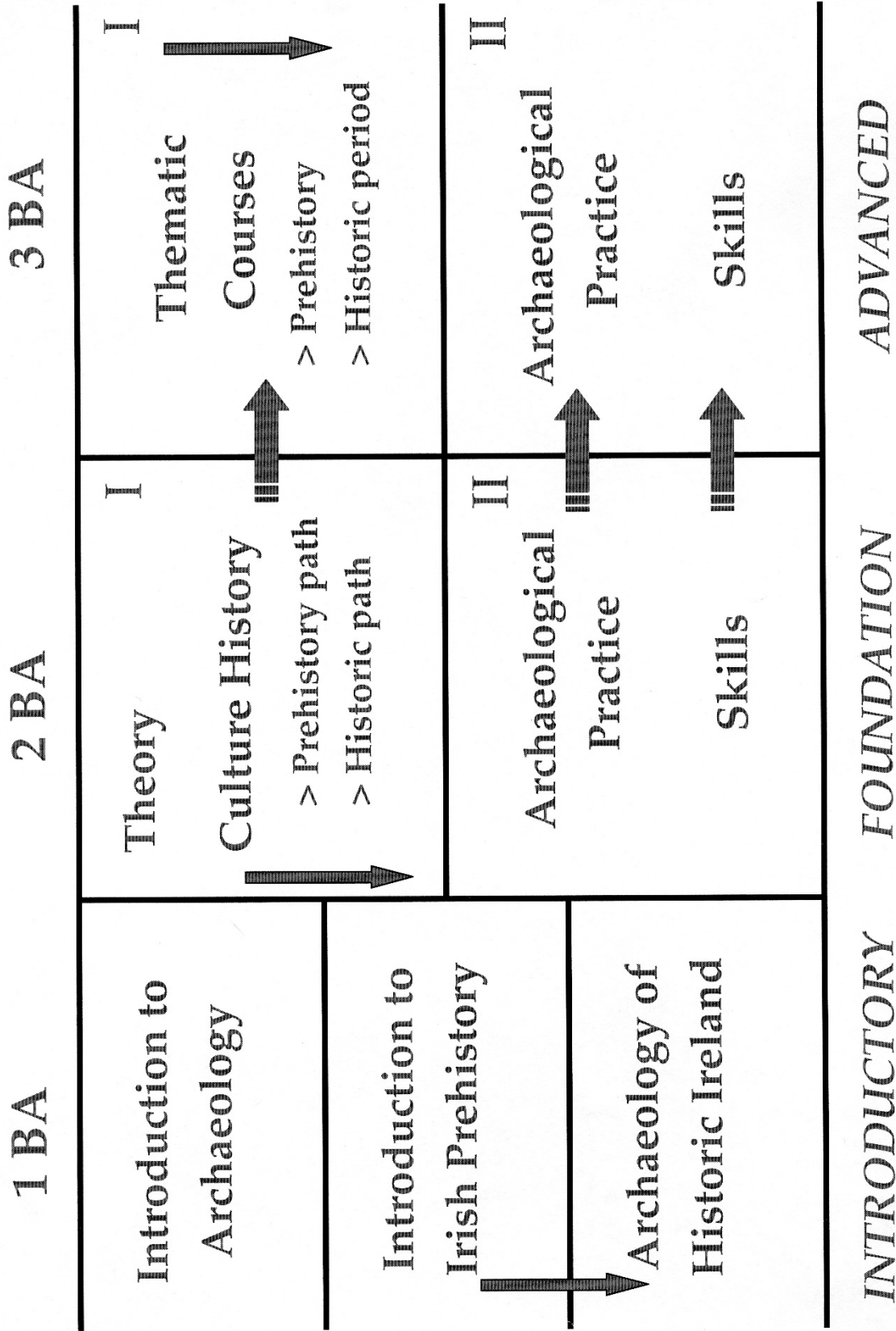
SECOND YEAR ARCHAEOLOGY PROGRAMME

The Second Year teaching programme in Archaeology aims to build on foundation teaching in your first year. There is a wide range of modules, covering archaeological theory, prehistory and historical archaeology, fieldwork and archaeological science. These modules are taught at general introductory level, leading to advanced modules in these areas in third year (see diagram overleaf). Each module is taught over a six-week period, with typically four teaching hours per week (with exception of AR2045 taught over 12 weeks of Semester 2)

	Semester 1 (before Christmas)	Semester 2 (after Christmas)
First Six Weeks	AR2034 The Archaeology of Early Medieval and Viking Britain AY2003 Anthropology of War in Pre-States Societies	AR2014 Artefact Studies AR2038 Human Remains for Archaeologists AR2045 Introduction to Archaeological Fieldwork (10 credits)
Second Six Weeks	AR2016 The Development of Archaeological Thought AR2042 The Archaeology of Later Medieval Ireland, c.AD1100-1550 AR2047 Celts, Greek and Romans - the People of the European Iron Age AR2052 Introduction to Buildings Archaeology	AR2037 Introduction to Environmental Archaeology AR2045 Introduction to Archaeological Fieldwork (Cont.) AR2044 Heritage Management and Archaeology

Second Year Archaeology comprises ten 5-credit modules and one 10-credit module (AR2045), offered in either Semester 1 or 2. Students may select from a range of options, with two compulsory modules (AR2016 and AR2045) for joint, major and single honours CK101 students. Each module is 5 credits (except AR2045). AY2003 is only open to single honours CK101 students.

The design of the BA degree in Archaeology

	1 BA	2 BA	3 BA
	INTRODUCTORY	FOUNDATION	ADVANCED
I	Introduction to Archaeology	Theory Culture History > Prehistory path > Historic path	Thematic Courses > Prehistory > Historic period
	Introduction to Irish Prehistory		
II	Archaeology of Historic Ireland	Archaeological Practice Skills	Archaeological Practice Skills

Summary of Second Year Modules

AR2014 Artefact Studies

Coordinator: Professor William O'Brien

This module aims to give students an appreciation of archaeological artefacts and the skills involved in their curation and analysis. A number of case studies are discussed in lectures, while analytical and drawing skills are developed in practical sessions. A museum field-trip also forms part of this course.

AR2016 The Development of Archaeological Thought

Coordinator: Professor William O'Brien

The course presents a survey of the theoretical contexts in which archaeological research is situated. The emphasis is on the development and demise of Grand Narratives in archaeological theory over the past 150 years. The implications for research of these shifting paradigms are also considered. The course includes tutorials with student presentations.

AR2034 The Archaeology of Early Medieval and Viking Britain

Mr John Sheehan and Dr Tomas Ó Carragáin

This module provides students with a broad overview of the archaeological evidence for societies in Britain in the period *c.*AD 400-800; and secondly, examines the changes that occurred in the period *c.*AD 800-1100, with an emphasis on the impact of the Vikings.

AR2037 Introduction to Environmental Archaeology

Dr Ben Gearey

This module will introduce students to environmental archaeology, palaeoeconomy and geoarchaeology. It will outline the main methods and approaches commonly employed and illustrate the practical application of these different techniques to the analysis of archaeological sites and their contribution to understanding of past landscapes and people. It will also situate scientific approaches to the study of the past within the broader context of archaeological enquiry, demonstrating the importance of an integrated approach to the record.

AR2038 Human Remains for Archaeologists

Dr Barra O'Donnabhain

This module introduces students to the use of human skeletal remains in Archaeology. Legal and ethical issues concerned with the retrieval of human remains are discussed, as are issues related to excavation and curation. Basic methods of analysis used in Archaeology are outlined. The module also introduces students to forensic archaeology and the approaches taken in the discovery of clandestine burials and the recovery of remains from such contexts.

AR2042 The Archaeology of Later Medieval Ireland, c.AD1100-1550

Dr Colin Rynne

This module provides students with an overview to the archaeology of later medieval Ireland, c. AD 1100- c.1550. The main emphasis will be on the principal theoretical and methodological approaches applied to the study of settlement forms, economy, society and material culture in Ireland, in the later medieval period. The teaching includes a one-day field trip to relevant archaeological sites.

AR2044 Heritage Management and Archaeology

Dr Colin Rynne

This module will provide students with an overview of heritage management and the archaeological resource in Ireland. It examines several aspects of the heritage/cultural resource management of archaeology in Ireland. These include heritage education, conservation/regeneration, heritage interpretation, cultural tourism, the management of historic buildings and landscapes and role of heritage in the construction of identities. The teaching includes a one-day field trip to relevant archaeological sites.

AR2045 Introduction to Archaeological Fieldwork

Mr Nick Hogan

This module aims to introduce students to the principles and methods of archaeological field survey. Topics covered include the organisation of archaeology in Ireland; the legal framework for Irish archaeology and heritage protection; documentary and map studies; and many different approaches to site investigation, from the use of aerial reconnaissance to geophysical survey. Students are required to carry out a field survey project. The module then moves on to examine excavation

practice in modern archaeology, ending with an overview of underwater archaeology detailing its history and development. The teaching includes field trips to relevant archaeological sites.

AR2047 Celts, Greek and Romans - the People of the European Iron Age

Dr Katharina Becker

This module will introduce the Iron Age of Western and Central Europe, reviewing the archaeology of contemporary communities from Ireland to Slovenia and Austria to Denmark, as well as the main interpretative issues of the period. The diversity of archaeological expression, as well as shared characteristics and role and effect of the interaction with Greeks, Etruscans and Romans, will be a focus in discussing the emergence and decline of Iron Age societies during the Hallstatt and La Tène periods. Students will be introduced to sites, characteristic artefacts, historic events and places and shifts in interpretation of these in recent research, such as the issue of the Celts.

AR2052 Introduction to Buildings Archaeology

Dr Sarah Kerr

This module provides a general introduction to Ireland's medieval buildings and the theories and methodologies of buildings archaeology. It provides an understanding of building types in Ireland and explains how to identity, analyse and evaluate buildings. Select examples from elsewhere in Europe are introduced, charting architectural periods and styles and establishing important contextual details. The module focuses on buildings and building ruins extant in Ireland and analyses their contribution to our understanding of the past.

SHAPING YOUR BA DEGREE

Students take one of the following BA degree (CK101) options in Second Year Archaeology:

Single Honours Archaeology - Students take 50 credits as follows:

15 credits of core modules to include:

AR2016 (The Development of Archaeological Thought; 5 credits) and

AR2045 (Introduction to Archaeological Fieldwork; 10 credits).

Plus seven modules totalling 35 credits from the following list of 5-credit modules:

AR2014 Artefact Studies

AR2034 The Archaeology of Early Medieval and Viking Britain

AR2037 Introduction to Environmental Archaeology

AR2038 Human Remains for Archaeologists

AR2042 The Archaeology of Later Medieval Ireland, AD1100–1550

AR2044 Heritage Management and Archaeology

AR2047 Celts, Greek and Romans - the People of the European Iron Age

AR2052 Introduction to Buildings Archaeology

AY2003 Anthropology of War in Pre-State Societies

Major in Archaeology - Students take 40 credits as follows:

AR2016 (The Development of Archaeological Thought; 5 credits) and

AR2045 (Introduction to Archaeological Fieldwork; 10 credits).

Plus five modules (25 credits) from the following list of 5-credit modules:

AR2014 Artefact Studies

AR2034 The Archaeology of Early Medieval and Viking Britain

AR2037 Introduction to Environmental Archaeology

AR2038 Human Remains for Archaeologists

AR2042 The Archaeology of Later Medieval Ireland, AD1100–1550

AR2044 Heritage Management and Archaeology

AR2047 Celts, Greek and Romans - the People of the European Iron Age

AR2052 Introduction to Buildings Archaeology

Joint Honours Archaeology - Students take 30 credits as follows:

AR2016 (The Development of Archaeological Thought; 5 credits) and

AR2045 (Introduction to Archaeological Fieldwork; 10 credits).

Plus three modules (15 credits) from the following 5-credit modules:

AR2014 Artefact Studies

AR2034 The Archaeology of Early Medieval and Viking Britain

AR2037 Introduction to Environmental Archaeology

AR2038 Human Remains for Archaeologists

AR2042 The Archaeology of Later Medieval Ireland, AD1100–1550

AR2044 Heritage Management and Archaeology

AR2047 Celts, Greek and Romans - the People of the European Iron Age

AR2052 Introduction to Buildings Archaeology

Minor in Archaeology

Students take four modules (20 credits) from the following 5-credit modules:

AR2034 The Archaeology of Early Medieval and Viking Britain

AR2037 Introduction to Environmental Archaeology

AR2042 The Archaeology of Later Medieval Ireland, AD1100-1550

AR2044 Heritage Management and Archaeology

AR2047 Celts, Greek and Romans - the People of the European Iron Age

AR2052 Introduction to Buildings Archaeology

10-credit Archaeology for Students taking Single Honours in another Subject

Students take two modules (10 credits) from the following 5-credit modules:

AR2034 The Archaeology of Early Medieval and Viking Britain

AR2037 Introduction to Environmental Archaeology

AR2042 The Archaeology of Later Medieval Ireland, AD1100-1550

AR2044 Heritage Management and Archaeology

AR2047 Celts, Greek and Romans - the People of the European Iron Age

AR2052 Introduction to Buildings Archaeology

CHOOSING YOUR MODULES

All Single, Major and Joint Honours students in Second Year Archaeology must take two core modules: AR2016 *The Development of Archaeological Thought* and AR2045 *Introduction to Archaeological Fieldwork*. These modules provide an understanding of theoretical perspectives and fieldwork methods, both essential in the training of an archaeologist.

Students interested in European prehistory might select AR2047 *Celts, Greek and Romans - the People of the European Iron Age*. Those interested in historic archaeology in Ireland might select AR2034 *The Archaeology of Early Medieval and Viking Britain,* AR2042 *The Archaeology of Later Medieval Ireland* or AR2052 *Introduction to Buildings Archaeology*.

In Semester 2 Second Year students can select from a number of course modules that deal with material culture and scientific aspects of archaeology. These include introductory courses in AR2014 *Artefact Studies*, AR2037 *Environmental Archaeology* and AR2038 *Human Remains for Archaeologists*.

IMPORTANT: The selection of modules can be affected by the timetable in your other subject and so not all options may be available. Students taking Single Honours Archaeology (50 credits) or Major in Archaeology (40 credits) must give priority to the Archaeology timetable over courses in their minor subject. Lecture times also have priority over tutorial times in your timetable.

Students should also consult the College Book of Module*s for further details on the courses they are taking: https://ucc-ie-public.courseleaf.com/modules/*

Please note that the UCC *Book of Modules* and *Programme Catalogue* contain fully accurate information on your teaching programme.

SECOND YEAR ARCHAEOLOGY TIMETABLE

AR2014 Artefact Studies; **AR2016** The Development of Archaeological Thought; **AR2034** The Archaeology of Early Medieval and Viking Britain **AR2037** Introduction to Environmental Archaeology; **AR2038** Human Remains for Archaeologists; **AR2042** The Archaeology of Later Medieval Ireland, c.AD 1100–1550; **AR2044** Heritage Management and Archaeology; **AR2045** Introduction to Archaeological Fieldwork; **AR2047** Celts, Greek and Romans – The People of the European Iron Age; **AR2052** Introduction to Buildings Archaeology; **AY2003** Anthropology of War in Pre-State Societies.

Semester 1A *Wks 6-11*	9.00	10.00	11.00	12.00	1.00	2.00	3.00	4.00
Mon.						AY2003 S2	AR2034 S5	
Tues.								AR2034 J7
Wed.								
Thurs.				AY2003 S3A				
Fri.		AR2034 J5	AR2034 J5		AY2003 J5	AY2003 J5		
Semester 1B *Wks 12-17*								
Mon.				AR2052 J1	AR2052 J1		AR2016 S5	AR2047 J1
Tues.							AR2016 J1	
Wed.		AR2042 S5					AR2047 J7	AR2047 J7
Thurs.	AR2052 J1		AR2047 J1	AR2016 S3A, J7, J1.	AR2016 S3A, J7, J1.	AR2042 J5		
Fri.		AR2042 J5	AR2042 J5		AR2052 J1			

Semester 2A *Wks 24-29*	9.00	10.00	11.00	12.00	1.00	2.00	3.00	4.00
Mon.				AR2038 S3	AR2038 S3		AR2045 S5	
Tues.								AR2014 J7
Wed.				AR2045 S5				
Thurs.		AR2014 J7		AR2045 S2	AR2045 S2			
Fri.		AR2014 J7	AR2014 J7	AR2038 J1	AR2038 J1			

Semester 2B *Wks 30-33, 36-37*								
Mon.				AR2037 S3			AR2045 S5	
Tues.							AR2044 J1	
Wed.	AR2044 S2			AR2045 S5				
Thurs.	AR2037 J5			AR2045 S2	AR2045 S2			
Fri.		AR2037 J1	AR2037 J1	AR2044 S5	AR2044 S5			

SECOND YEAR ARCHAEOLOGY MARKING SCHEME

The scheme shown below is used in marking both essays and exam scripts.

UCC Grades as %	Description
86–100	**First Honours**. The work is exemplary. It is exceptionally well informed about relevant scholarly debate in Archaeology and r1demonstrates a very high level of intellectual engagement with current archaeological practice.
76–85	**First Honours**. The work is outstanding and demonstrates comprehensive knowledge, understanding and skill in Archaeology, appropriate to the level of the qualification.
70–75	**First Honours**. The work is excellent and attests to a comprehensive archaeological knowledge, understanding and skills appropriate to the level of the qualification.
65–69	**Second Honours, grade 1**. The work is very good and is evidence of a strong understanding of ideas and concepts in Archaeology, as well as a strong familiarity with the archaeological record.
60–64	**Second Honours, grade 1**. The work is good and attests to an understanding of archaeological ideas and data, but with limited evidence of independent critique or insight. There is good evidence that all the learning outcomes appropriate to the level of qualification are satisfied.
55–59	**Second Honours, grade 2**. The work is academically sound and shows a good level of accuracy, discussion and use of relevant archaeological information.
50–54	**Second Honours, grade 2**. The work is academically sound with a reasonable level of accuracy and use of relevant archaeological information, but with limited discussion of same.
45–49	**High Pass**. The work is acceptable but indicates a somewhat limited knowledge and discussion of archaeological concepts and information.
40–44	**Low Pass**. The work is acceptable, but provides barely adequate evidence of archaeological knowledge, understanding and skills. It reveals some accuracy in the use of a limited amount of archaeological information.
35–39	**Fail**. The work narrowly but clearly fails to be acceptable, and to provide sufficient evidence of archaeological knowledge, understanding and skills.

30–34	**Fail**. The work is unacceptable and provides insufficient evidence of archaeological knowledge, understanding and skills. It has some relevant observations; however, there are many factual errors and omission of important aspects of relevant material.
20–29	**Fail**. The work examined is unacceptable and provides little evidence of archaeological knowledge, understanding and skills. It contains highly inaccurate information and has no element of discussion.
10–19	**Fail**. The work examined is unacceptable and provides negligible evidence of archaeological knowledge, understanding and skills. The student has not addressed the topic in a relevant manner
0–9	**Fail**. The work examined is unacceptable with no evidence of relevant archaeological knowledge, understanding and skills. No answer is marked as zero.

CONTINUOUS ASSESSMENT

SUBMISSION OF ESSAYS AND OTHER CONTINUOUS ASSESSMENTS

Online submission through TURNITIN on Canvas. *No hard copies required.*

TURNITIN Submission:

What is Turnitin?
Turnitin is an online tool, which is integrated with CANVAS (see page 25 for further detail on CANVAS), that allows students to:

- submit assignments electronically
- check them for plagiarism.

How does it function?
Both students and staff are given a password that allows them to access CANVAS (https://www.ucc.ie/en/canvas/). When you have done so, and selected the appropriate course, on the left frame you will see an 'assignments' link: click on this. Once you have chosen the appropriate assignment, you can upload your essay – exactly as with any other email attachment – and it is sent to the assigning lecturer's prescribed Turnitin assignment page. Please find detailed instructions on TURNITIN submission on Page 29.

- A digital copy of all continuous assessment for Archaeology modules should be submitted via Turnitin (unless otherwise advised by your module coordinator)
- Always save a copy of submission instructions for yourself

PENALTIES FOR LATE SUBMISSION OF ASSESSMENTS
Where continuous assessment work is submitted up to and including 7 days late, 10% of the total marks available shall be deducted from the mark achieved. Where work is submitted up to and including 14 days late, 20% of the total marks available shall be deducted from the mark achieved. Work submitted 15 days late or more shall not normally be accepted.

Students who submit assignments after the due date may apply to have these penalty marks waived or have their work accepted for examination. To do so, students must email their lecturer a completed *Continuous Assessment Mitigation Form* with the late assignment. Copies of this CAM form (overleaf) may be downloaded from the department web-site ('Student Resources' section) or can be obtained by emailing your lecturer.

DEPARTMENT OF ARCHAEOLOGY
Continuous Assessment Mitigation (CAM) Form

University College Cork requires all students to work to the highest standards, to realize their own potential and to reflect the academic standing of the institution. Student performance in coursework may, on occasion, be affected by circumstances outside the individual's control.

Policy

The Department will consider all genuine statements of mitigating circumstances in respect of coursework. The following are the only acceptable grounds for mitigation:

- Short- or long-term medical illness, supported by doctor and/or hospital certificates
- Personal trauma and depression-related illness, supported by documentation from UCC student counsellors and/or doctors
- Bereavement of close family members and friends during the academic year.

The Department does not approve time extensions for written coursework. Students should submit essays or other assignments as soon as possible after the due date, along with a completed CA Mitigation Form explaining the reasons why the work is late or incomplete. Depending on the explanation offered, the Department will decide whether to accept the work for assessment and whether to waive penalty mark deductions.

The Department does not accept mitigation requests in respect of formal University examination papers taken in either the Summer or Autumn sittings. Students who defer module assessment, or must repeat failed courses, should apply separately to the University Mitigation procedures to have the 40% cap on their Autumn examination marks removed.

Procedure

1. Students must complete a CA Mitigation Form (overleaf) for each course module where consideration of mitigating circumstances is required. This form may be downloaded from our web-site ('Student Resources' section) or can be obtained by emailing your lecturer.
2. The completed CAM form and relevant med cert should be emailed to the module lecture/coordinator
3. Any student who knowingly submits false or misleading information in connection with a CA mitigation application will be subject to Department disciplinary procedures.

<u>Important</u>

No requests for Continuous Assessment mitigation will be considered after 1st May each year.

Outcomes

Students should contact the lecturer concerned to ascertain whether their appeal has been successful. The decision of the Department on these appeals is final.

DEPARTMENT OF ARCHAEOLOGY

Continuous Assessment Mitigation (CAM) Form

Student name _____

Student number _____

Module Code   _____

Element of Continuous Assessment concerned   _____

Date assignment was due   _____

Date assignment submitted   _____

This form must be completed for <u>each</u> continuous assessment element (essay, class exam, project etc) in <u>each</u> module where mitigation is requested. Please email this form(s) with relevant med certs to the module lecturer or coordinator concerned.

MITIGATION

*Please outline **personal, medical or other extenuating circumstances** why you were unable to submit the continuous assessment assignment or why the work was late. Medical certificates and other supporting documentation should be attached to this form as appropriate.*

I confirm that I have read the CA Mitigation policy (overleaf) and that the above information is accurate to the best of my knowledge.

Signed _____

Date _____

DECISION   *For Department use only*

PLAGIARISM

IMPORTANT > You must attach a copy of the TURNITIN report to your essay when you submit it through Canvas

It is expected that all essays, projects, and other elements of continuous assessment submitted for examination will be the student's own work. Students should take care to distinguish their own ideas and knowledge from information derived from other sources. Plagiarism is the presentation of someone else's work as your own. When done deliberately, it is cheating, since it is an attempt to claim credit for work not done by you and fails to give credit for the work of others. Whether deliberate or inadvertent, plagiarism is a form of academic misconduct. It can result in the rejection/failure of said work and other disciplinary sanctions in line with University policy (for details see: ***https://www.ucc.ie/en/exams/procedures-regulations/***

In almost any academic pursuit, one learns from the ideas and the work of others. Therefore, in preparing any work to be presented as part of a course assessment, one must rely on other people's scholarship to develop one's own work. It is imperative, however, that these sources are fully acknowledged, following the standard referencing practice within the discipline of Archaeology.

Forms of Plagiarism

Verbatim (word for word) quotation without clear acknowledgement
Quotations must always be identified using either quotation marks or indentation, with full referencing of the sources cited. It must always be apparent to the reader which parts are your own independent work and where you have drawn on another's ideas and language.

Cutting and pasting from the Internet without clear acknowledgement
Information derived from the Internet must be adequately referenced and included in the bibliography. It is important to evaluate carefully all material found on the Internet, as it is less likely to have been through the same process of scholarly peer review as published sources.

Paraphrasing
Paraphrasing the work of others by altering a few words and changing their order, or by closely following the structure of their argument, is plagiarism if you do not acknowledge the author whose

work you are using. A passing reference to the original author in your text may not be enough; you must not create the misleading impression that the paraphrased wording or the sequence of ideas are entirely your own. You must also properly attribute all material derived from lectures.

Collusion

This can involve unauthorised collaboration between students, failure to attribute assistance received, or failure to precisely follow regulations on group work projects. It is your responsibility to ensure that you are entirely clear about the extent of collaboration permitted, and which parts of the work must be your own.

Inaccurate citation

It is important to cite correctly, according to the conventions of your discipline. As well as listing your sources in a bibliography, you must indicate, using an in-text reference, where a quoted passage comes from. Additionally, you should not include anything in your references or bibliography that you have not actually consulted.

Failure to acknowledge assistance

You must clearly acknowledge all external assistance that has contributed to the production of your work. This need not apply to the assistance provided by your tutor or supervisor, or to ordinary proofreading, but it is necessary to acknowledge other guidance that leads to substantive changes of content or approach.

Use of material written by professional agencies or other persons

You cannot make use of professional agencies to produce your work nor submit material written for you, even with the consent of the person who has written it.

Auto-plagiarism

You must not submit work for assessment that you have already submitted (partially or in full) to fulfil the requirements of another course or examination.

Source: For a detailed guide on how to avoid plagiarism please consult the following UCC web-page:
http://red.ucc.ie/index.php/writing-plagiarism

USING OUR WEB-SITE

Second Year students must become familiar with the web-site of the Department of Archaeology. This may be accessed through the UCC home page, under 'Colleges and Departments' or directly through our web address:

www.ucc.ie/archaeology

The web-site provides general information on the Department, our staff and research interests. It also provides details of our teaching programmes, including 'Student Resources' (under 'Current Students' on the menu bar).

The 'Student Resources' section of our web-site contains the following that can be downloaded as PDF files:

- Guide to Essay Writing
- Assessment Submission Form
- Continuous Assessment Mitigation Form
- Guide to Fieldwork Safety
- Second Year Booklet (if you lose this booklet you can download a replacement)

CANVAS

CANVAS is a system designed to make class notes, course materials, announcements, assignments, etc. available to you for each of your registered modules. Please note that you must complete all stages of the student registration process for CANVAS to become available to you. Changes in registration can take up to 24 hours to be reflected on your CANVAS account.

Your registration status for chosen courses/modules can be accessed via the MyStudentAdmin service at https://sit.ucc.ie

ACCESSING CANVAS

Direct access is at https://canvas.ucc.ie or via the UCC's Student IT homepage at https://sit.ucc.ie Enter your UCC email address and SIT password.

CANVAS APP

You can also download the free CANVAS STUDENT APP for Android and iOS devices. When first launching the App search for 'University College Cork' and enter your UCC Umail address and SIT password.

DASHBOARD

The DASHBOARD is your main landing page after login to CANVAS. Here you will see tabs for each of your registered modules. These tabs can be re-arranged (drag-and-drop) in order of preference. You can also switch the DASHBOARD between 'Card', 'List' and 'Recent Activity' views.

If a module is not listed your registration may still be pending (check your status at the MyStudentAdmin), or the coordinator/lecturer may not yet have activated the module on CANVAS.

COURSE/MODULE SITE

Clicking on a tab will bring you to your chosen course/module (e.g. AR1001). Here you will have access to course content, including class notes, announcements, assignments and whatever other material your module coordinator/lecturer makes available.

You can navigate the CANVAS site using the main menu on the left side.

Please note that individual course/module sites may vary in appearance on CANVAS. This will depend on the material being made available by your module coordinator and how they choose to structure the site.

ANNOUNCEMENTS

Class announcements will be posted via CANVAS. These will be visible in the 'Announcements' section for each CANVAS site. You will also receive an announcement notification in your UCC student Umail inbox. Please **regularly check** your CANVAS and Umail for important announcements.

CALENDAR

CANVAS has a calendar function that allows you to post and keep track of events and to-do items. Some course coordinators/lecturers may use the calendar to post important dates (fieldtrips, due dates, etc.) for a course/module. These dates will also appear on your calendar. Please note, not all coordinators may avail of this function so it important to you confirm important dates with your Module Coordinator and in your Year Booklets.

SUBMITTING ASSIGNMENTS

You will be required to submit a digital copy of your essay/assignments along with your printed submissions (see Continuous Assessment Submission Guidelines page 19). Digital submission is via file upload on CANVAS (as a PDF or Microsoft Word file).

The submitted document will automatically pass through TURNITIN, a system which scans the text to identify content taken from another source. The scan will typically take a few minutes, but it can take longer at busier times or for larger documents. Once completed you will receive an originality report as a percentage breakdown. Most assignments will carry a percentage of previously published material. This is perfectly fine if this material is correctly sourced, and use is not excessive. You will find guidelines on essay writing in your Archaeology Year Booklets and on the Boole Library's 'Assignment Essentials' pages.

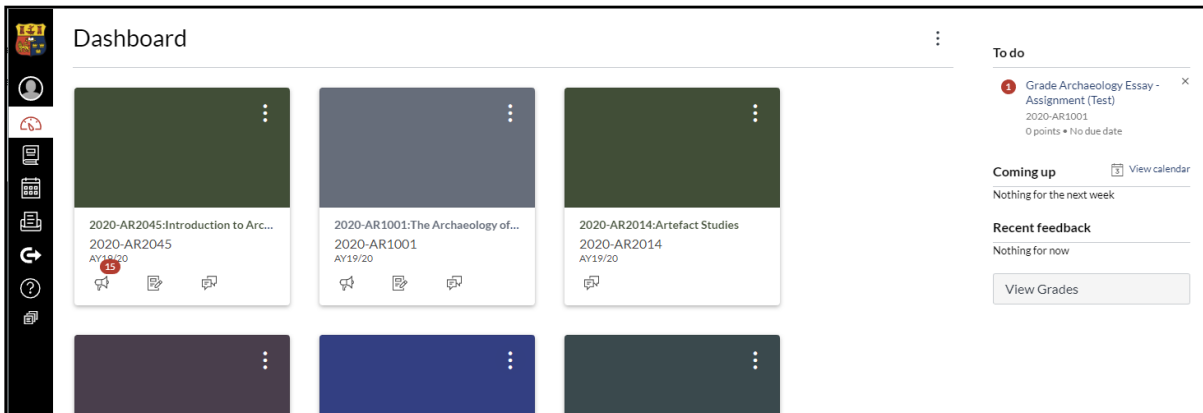A detailed guide on the Turnitin Assignment upload process can be found on page 52

LEARN MORE

You will find a 'UCC-CanvasStudentOrientation' course available on your DASHBOARD. It is worth a look to help get you get up and running with CANVAS.
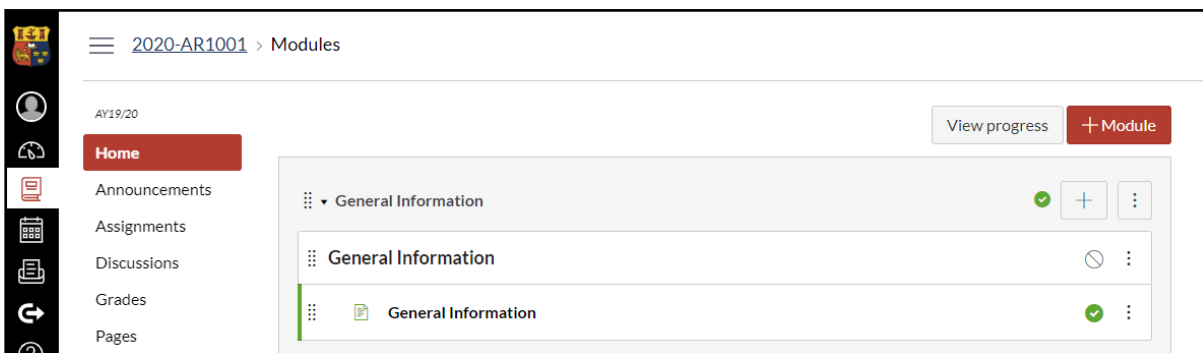
Use the HELP icon to access CANVAS support. Here you have access to 24/7 live chat, email and phone support. There is also a comprehensive FAQ section and links to detailed instructional guides and videos.

At the beginning of each module your coordinator/lecturer/tutor should give you an overview of CANVAS and how they intend to structure and use it.
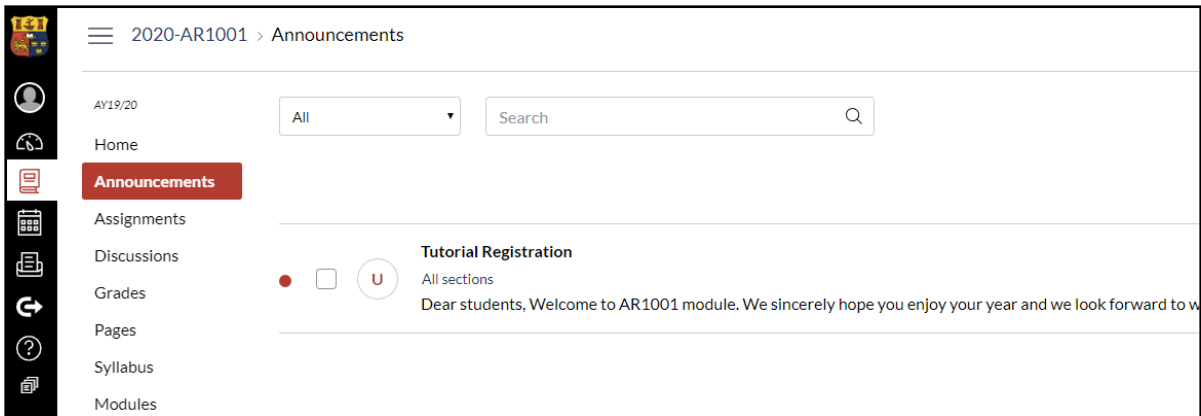
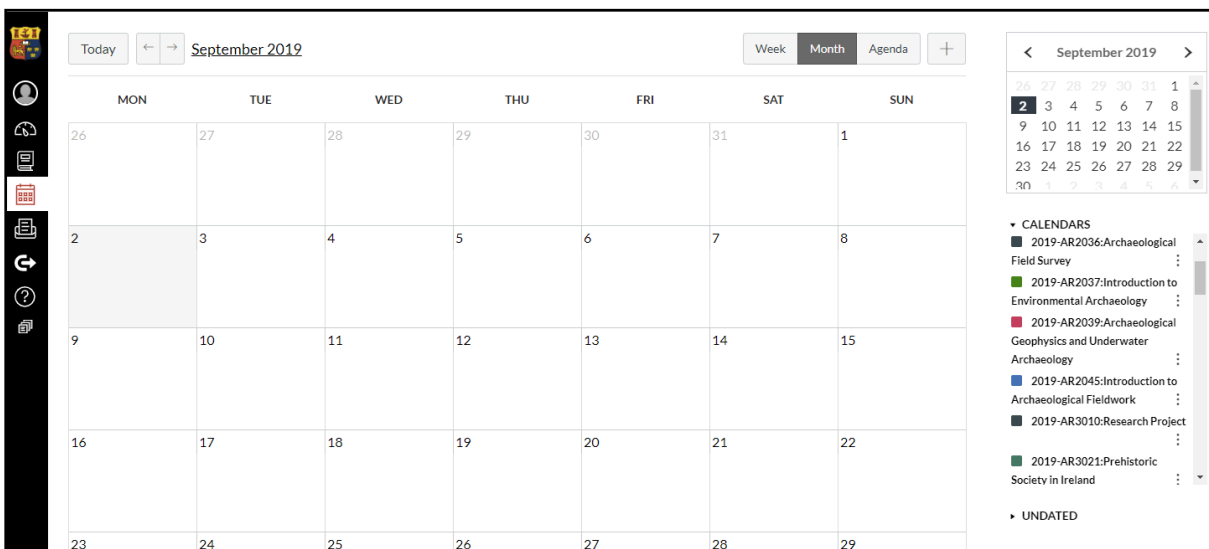CANVAS login (circled) from UCC SIT homepage

DASHBOARD where you will find all of your registered modules provided module coordinators have made them available. (Note: Your module list will differ from the above).

Module landing page. Note navigation menu on left which will direct you to pages – Announcements, Assignments, etc.
(Note: The appearance/structure of your CANVAS site will differ from the above).

An example announcement as access via the 'Announcements' tab on the navigation menu. You should also receive an automated email to your UCC Umail account once Announcements are posted to all of your registered CANVAS modules.

The CALENDAR function in CANVAS. Here you can add events and to-do items. Some Module Coordinators may use the calendar to post class events/deadlines. These will also appear on your calendar. Please note, not all coordinators may avail of this function so it important to you confirm important dates with your Module Coordinator and in your Year Booklets.

SUBMISSION OF ESSAY THROUGH TURNITIN

ALL ESSAYS AND PROJECTS ARE SUBMITTED ONLINE THROUGH CANVAS

You should already be familiar with CANVAS. If not, please consult page 25 or see the 'UCC-CanvasStudentOrientation' course on your CANVAS DASHBOARD.

All essays/assignments/dissertations for the Archaeology Department should be accompanied by a digital copy (unless advised otherwise by your module coordinator).

Remember to submit your paper copies to the Assignment Submission Box ahead of the deadline set by your module coordinator. The digital submission should be uploaded by end of deadline day at the latest.
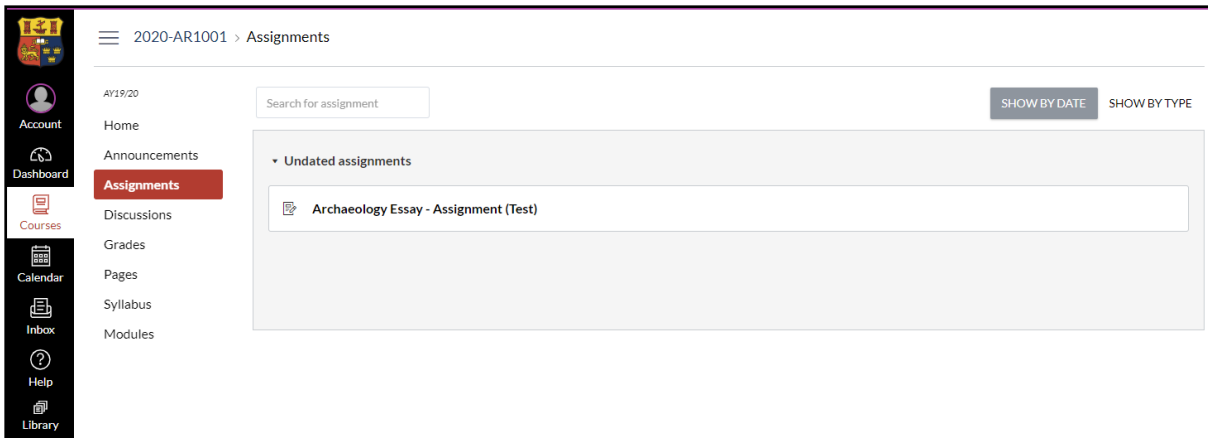
The submitted document will automatically pass through TURNITIN, a system which scans the text to identify content taken from another source. The scan will typically take a few minutes, but it can take longer at busier times or for larger documents.

Once completed you will receive an originality report as a percentage breakdown. Most assignments will carry a percentage of previously published material. This is perfectly fine if this material is correctly sourced, and use is not excessive.

You will find guidelines on essay writing in your Archaeology Year Booklets and on the Boole Library's 'Assignment Essentials' pages.
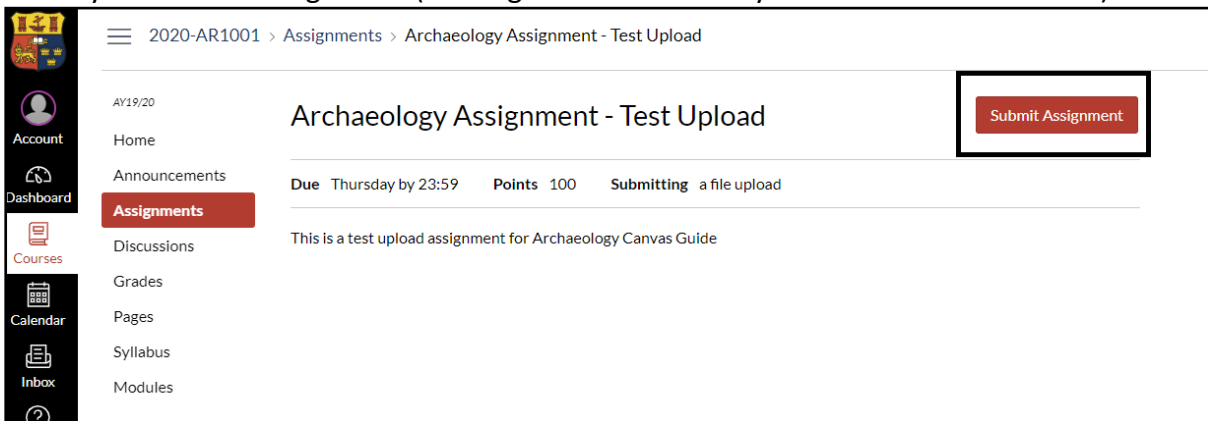
UPLOADING AN ASSIGNMENT
1. Access your module via the **DASHBOARD**
2. Select the **ASSIGNMENT** page using **the navigation menu** on the left.
3. Current assignments due for that module will be listed. Click on your chosen assignment.
4. A new page giving brief details on the assignments will load.
5. Click the **'Submit assignment'** button to begin the upload process. A new window will appear requesting that you choose a file.
6. Select the **'Choose File'** button to locate a file from your local hard drive.
7. You can upload a file direct from your **Google Drive** (or Office 365) by selecting the relevant tab and entering your login details when prompted.
8. **PDF** and **Microsoft Word** documents will be accepted.
9. [Optional] You can add a brief comment to accompany your submission if required.
10. Check the **'Agree to ….'** box.
11. Click the **'Submit assignment'** button.
12. Upload can take a while depending on the file size and your connection speed. Once upload is complete you will receive a **'Submitted!'** notification.
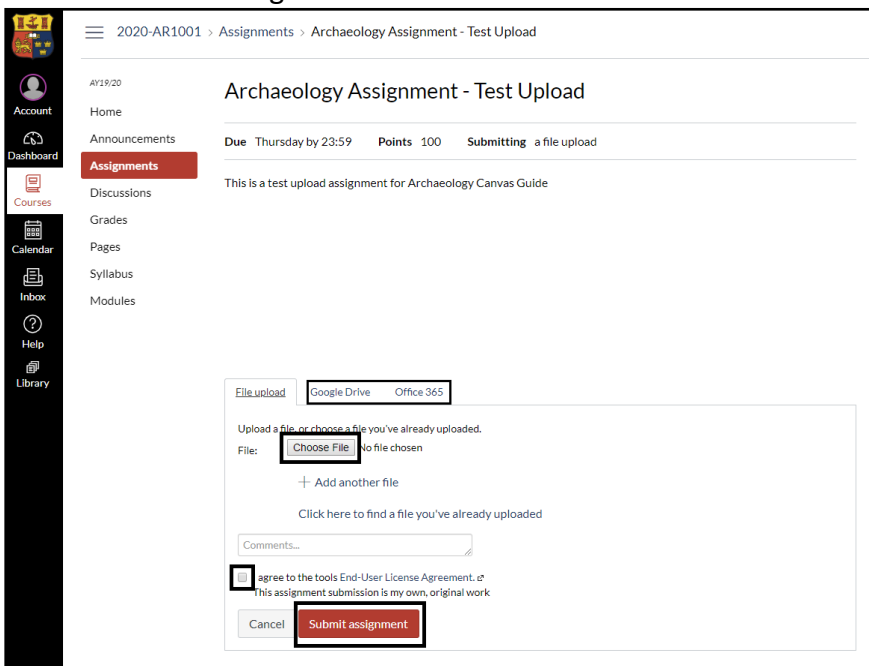
Enter your module on CANVAS and select the 'Assignments' tab on the navigation menu to left.

Select your chosen Assignment (bearing in mind there may be two or more available).

Click on 'Submit Assignment'.

'Choose File' to upload a file stored locally on your hard drive. Alternatively, link to your Google Drive (or Office 365) account. Check 'Agreement…' box and click 'Submit'.

TURNITIN

Following upload, the document will automatically pass through TURNITIN, a system which scans the text to identify content taken from another source. The scan will typically take a few minutes, but it can take longer at busier times and for larger documents. Once completed you will receive an originality report as a percentage breakdown. Most assignments will carry a percentage of published/previously uploaded material. This is perfectly fine if this material is correctly sourced, and use is not excessive. You will find guidelines on essay writing in your Archaeology Year Booklets and on the Boole Library's 'Assignment Essentials' pages.
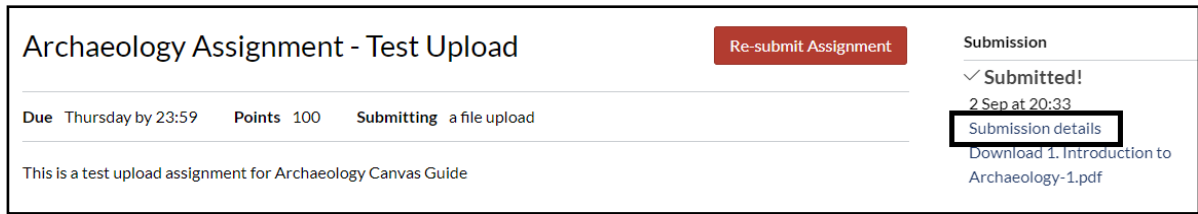
- To view TURNITIN's results, click the 'Submission Details' link which will appear following the successful file upload.

- When TURNITIN completes its scan, a **%** figure will appear (a 'stop-watch' icon will be visible while to document is still being processed). This figure indicates the percentage of text traced to a published/previously submitted source. To further analyse this, click the **%** icon to launch a separate window for the TURNITIN FEEDBACK STUDIO.
  (Remember that the scan is an automated process and can take some time to complete. You do not need to remain logged into CANVAS while this is underway. To come back to the results later, simply log-in to CANVAS and follow the steps outlined above to revisit the module's 'Assignments' page. Here you will find your uploaded assignment.)
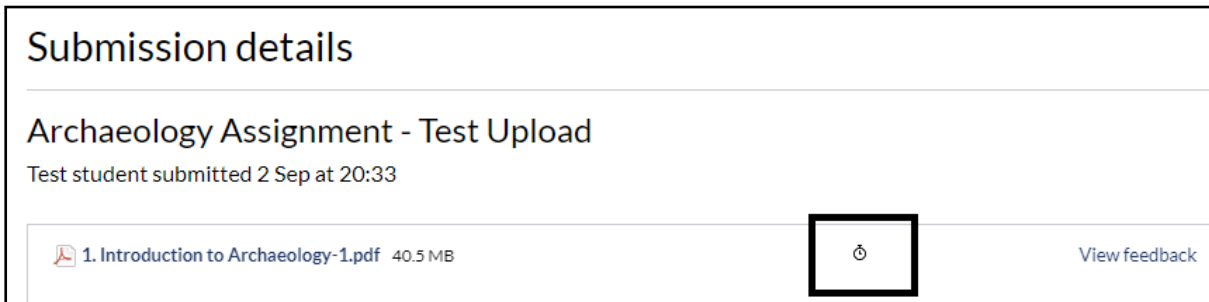
- TURNITIN's FEEDBACK STUDIO will open your document and flag sections of your text that it can trace to published/previously submitted sources. This is a useful learning tool, allowing you to view an 'originality report' and to see if you have correctly acknowledged all material. Should you wish to revisit your text and make alterations, you can re-submit the assignment on CANVAS ahead of the submission deadline (depending on how your lecturer/tutor configures the assignment). To do this, follow the steps outlined above. Step 5 will now prompt you to 'Resubmit assignment'.
  Please Note: If you choose to resubmit on CANVAS, please ensure that the version you print for marking matches the updated digital version before posting this in the 'Assignments Submission Box'.
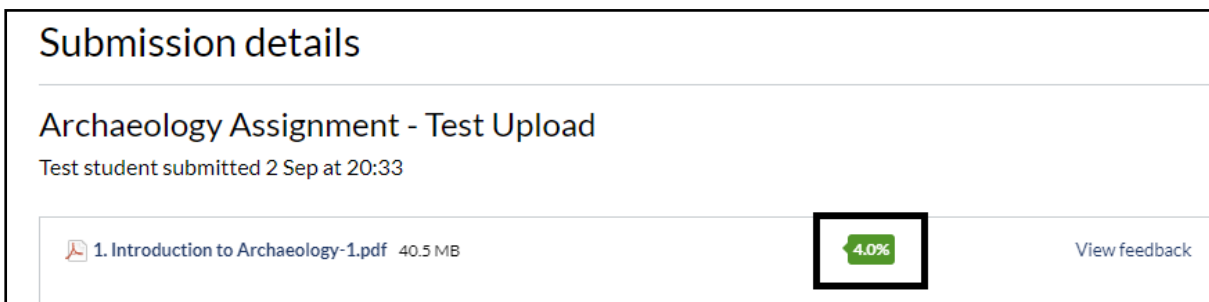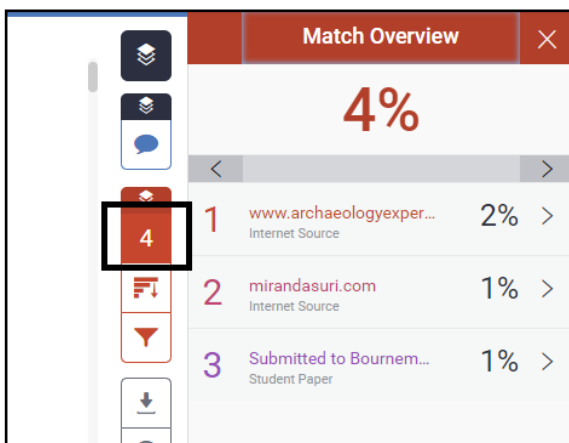
Submission may take some time, depending on file size and network connection. Once complete you should see the above screen. To view the TURNITIN report, click on 'Submission Details'.

The 'stop-watch' icon means that TURNITIN is still processing/scanning you document. This might take some time depending on document size and connection speed. You can leave CANVAS and return at any time later – this will not disrupt the process.

When TURNITIN has completed processing you will find a **%** figure (4% in the example above). This is a measure of how much of the text content in your document can be traced to published material/previously uploaded material in the comprehensive TURNITIN database. The see the results, click on the **%** icon. This will launch the TURNITIN FEEDBACK STUDIO in a new browser tab.

The TURNITIN FEEDBACK STUDIO will present your original uploaded document on the left and its Match Overview window (above) to the right. It identifies the published/previously uploaded material sources and flags them in the text. Click on each of the results to find more information on the source material.

SECOND YEAR ARCHAEOLOGY MODULES

AR2014   ARTEFACT STUDIES

Credit Weighting: 5

Semester(s): Semester 2A.

Date and venue of first lecture: Tuesday 16th January at 4pm in Conn J7

Lecture timetable and rooms: Tues 4-5pm J7, Thurs 10-11am J7 and Fri 10-12noon J7

Teaching Method(s): 19 x 1hr(s) lectures, 2-hour museum visit; 2 hour practical

Module Co-ordinator: Prof. William O'Brien, Dept of Archaeology.

Lecturers: Prof. William O'Brien, Mr John Sheehan, Dr Griffin Murray and visiting lecturers.

Module Objective: To introduce students to the study of archaeological artefacts and the skills involved in their analysis.

Module Content: This module aims to give students an appreciation of archaeological artefacts and the skills involved in their curation and analysis. A number of case studies are discussed in lectures while analytical and drawing skills are examined in practical sessions. A museum field-trip is an integral part of the module.

Learning Outcomes: On successful completion of this module, students should be able to:
▪Identify the use of raw materials in antiquity, their properties and geological sources.
▪Interpret the technological processes connected to the production of ancient artifacts.
▪Assess the principles of conventional artefact recording and the methods employed.
▪Evaluate the various scientific approaches to the analysis of archaeological artifacts.
▪Assess the range of information that artefacts can provide in regard to past human societies.
▪Appreciate the role of museums in the curation of archaeological artefacts and their presentation to the public.

Assessment: Total Marks 100: Formal Written Examination 60 marks; Continuous Assessment 40 marks (1 x project).

Compulsory Elements: Formal Written Examination; Continuous Assessment.

Formal Written Examination:1 x 1.5 hr(s) paper(s) to be taken in Summer 2024.

Requirements for Supplemental Examination:1 x 1.5 hr(s) paper(s) to be taken in Autumn 2024. Marks in passed element(s) of Continuous Assessment are carried forward, Failed element(s) of Continuous Assessment must be repeated (as prescribed by the Department).

AR2014 Artefact Studies

Lecture schedule

Lecture 1: Course introduction; artefact studies in archaeology (Griffin Murray)

Lecture 2: Preservation and recovery of artifacts in archaeological contexts (John Sheehan)

Lecture 3: Sources for provenancing early finds (John Sheehan)

Lecture 4: The essential record of an artifact (John Sheehan)

Lecture 5: The scientific study of artifacts; experimental archaeology (William O'Brien)

Lecture 6: The scientific study of stone axeheads (William O'Brien)

Lectures 7 and 8: Flaked stone tools (William O'Brien)

Lecture 9: Copper and copper alloys (William O'Brien)

Lecture 10: Gold artifacts (William O'Brien)

Lecture 11 and 12: Silver artifacts (John Sheehan)

Lecture 13 and 14: Composite metal objects (Griffin Murray)

Lectures 15 and 16 Medieval ceramics in Ireland (Clare McCutcheon)

Lecture 17: Organic artifacts: wood leather and bone (John Sheehan)

Lecture 18: Artifact conservation (John Sheehan)

Lectures 19 and 20: Artifacts in museums (Griffin Murray)

Class 21: Artifact project practical (Griffin Murray)

Class 22: Artifact project practical (Griffin Murray)

Classes 23 and 24: Artifact project practical (Griffin Murray).

The content of this schedule may be changed at the discretion of the Department.

AR2016   THE DEVELOPMENT OF ARCHAEOLOGICAL THOUGHT

Credit Weighting: 5

Semester(s): Semester 1B.

Module Co-ordinator: Prof. William O'Brien, Department of Archaeology.

Date and venue of first lecture: Monday 23rd October at **3pm in Conn S5**

Lecture timetable and rooms: Lectures on Mon 3-4pm S5 and Tues 3-4pm J1, with tutorials Thurs 12-2pm S3A and other rooms announced in class.

Lecturers/tutors: Prof. William O'Brien, Dr Barra O'Donnabhain, Dr Ben Gearey and Dr Tomas Ó Carragáin.

Teaching Method(s): 11 x 1hr(s) Lectures; 6 x 1hr(s) Tutorials.
This Semester 1b module is delivered four hours a week over six weeks. There will be two one-hour lectures (Monday 3pm and Tuesday 3pm) and a single one-hour tutorial (Thursday 12–2pm) each week. Each student is allocated to a tutorial group with a staff tutor. The core textbook is M. Johnson 2010 *Archaeological Theory: an Introduction*. Students are requested to purchase a copy from the UCC Bookshop or another outlet before the module commences. The lecture course will track this book, covering different chapters each week as follows:

The weekly tutorial provides an opportunity for students to discuss the lecture themes of that week, having read beforehand the assigned chapters in the Johnson book. Each seminar session will include 20-minute presentations by students (details of presentations to be circulated in advance). Each student has to deliver presentations over the six-week duration of the course. Each student presentation will be followed by group discussion led the tutor/lecturer, in which the other students are expected to participate based on their own reading of the Johnson chapters that week.

Assessment: Student presentation 20 marks; Class test 40 marks; In class essay 40 marks

AR2016 LECTURE SCHEDULE

Teaching starts Monday, 23rd October; two lectures a week over six weeks.

Lectures on Mondays 3–4pm (Conn S5) and Tuesdays 3–4pm (Conn J1). *No lecture Monday 30th October due to Bank Holiday.*

Week 1 (23rd and 24th October)
Lecture 1: Introduction: why 'theory' matters (Dr O'Donnabhain)
Lecture 2: Paradigm shifts in archaeology: a historical review (Dr O'Donnabhain)
Read Johnson chapter 1.

Week 2 (31st October)
Lecture 3: Archaeology and Darwinian evolution (Dr Gearey)
Read Johnson chapters 10 and 11.

Week 3 (6th and 7th November)
Lecture 4: Culture history and nationalism: Kossinna to Childe (Prof. O'Brien)
Read Johnson 5
Lecture 5: Processualism and the 'New Archaeology'. (Prof. O'Brien)
Read Johnson chapters 2, 3, and 4)

Week 4 (13th and 14th November)
Lecture 6: Archaeology and history (Dr Becker)
Read Johnson chapter 12.
Lecture 7: Archaeology, politics and culture (Dr Becker)
Read Johnson chapter 13.

Week 5 (20th and 21st November)
Lecture 8: Post-processual & interpretative archaeologies (1) (Dr Ó Carragáin)
Read Johnson chapter 6.
Lecture 9: Post-processual & interpretative archaeologies (2) (Dr Ó Carragáin)
Read Johnson chapter 7.

Week 6 (27th and 28th November)
Lecture 10: Archaeology, gender & identity (Dr O'Donnabhain)
Read Johnson chapter 9.
Lecture 11: The importance and future of theory in Archaeology (Dr Becker)
Read Johnson chapter 14.

AR2034   THE ARCHAEOLOGY OF EARLY MEDIEVAL AND VIKING BRITAIN

Credit Weighting: 5

Semester(s): Semester 1A.

Date and venue of first lecture: Monday 11th September at 3pm in Connolly S5

Lecture timetable and rooms: Mon 3-4pm S5, Tues 4-5pm J7 and Fri 10-12noon J5

Teaching Method(s): 24 x 1hr(s) Lectures.

Module Co-ordinator: Dr Tomas Ó Carragáin, Department of Archaeology.

Lecturer(s): Dr Tomas Ó Carragáin and Mr John Sheehan, Department of Archaeology.

Module Objective: This module has two principal objectives: first, to provide students with a broad overview of the archaeological evidence for societies in Britain in the period *c.*AD 400–800; and secondly, to consider the changes that occurred in the period c. AD 800–1100, with an emphasis on the impact of the Vikings.

Module Content: The module considers the rich archaeological evidence for societies in Britain during the early medieval period. The first part focuses on the period between the collapse of the Roman Empire and the arrival of the Vikings. The second part considers the changes that occurred in the period *c.*AD 800–1100, with a particular focus on the impact of the Vikings. Themes considered throughout the module include ethnicity, identity and gender; daily life; agriculture and trade; the archaeology of kingship; and the evidence for both pagan and Christian rituals and beliefs.

Learning Outcomes: On successful completion of this module, students should be able to:
▪ Identify and review some of the main categories of archaeological evidence relating to Anglo-Saxon England.
▪ Identify and review some of the main categories of archaeological evidence relating to early medieval Wales.
▪ Identify and review some of the main categories of archaeological evidence relating to early medieval Scotland.
▪ Compare the impact of the Vikings on the different regions of Britain.

Assessment: Total Marks 100: Formal Written Examination 70 marks; Continuous Assessment 30 marks (1 x Departmental Test 30 marks;).

Compulsory Elements: Formal Written Examination; Continuous Assessment.

Formal Written Examination: 1 x 1.5 hr(s) paper(s) to be taken in December 2023.

Requirements for Supplemental Examination:1 x 1.5 hr(s) paper(s) to be taken in Autumn 2024. Marks in passed element(s) of Continuous Assessment are carried forward, Failed element(s) of Continuous Assessment must be repeated (as prescribed by the Dept.).

AR2034 Lecture Content

Part 1: Pre-Viking Britain (Tomás Ó Carragáin)

1. Introduction / the Age of Migrations
2. Early Medieval Western Britain (Overview)
3. Anglo-Saxon England – Migrations and Identities
4. Anglo-Saxon England – Burial 1
5. Anglo-Saxon England – Burial 2
6. Anglo-Saxon England – Settlements
7. Anglo-Saxon England – Settlements / Ecclesiastical Sites
8. Anglo-Saxon England – Ecclesiastical Sites
9. Early Medieval Scotland – Identities and pre-Christian beliefs
10. Early Medieval Scotland – Kingship
11. Early Medieval Scotland – Kingship / Settlement and Burial
12. Early Medieval Scotland – Ecclesiastical Sites

Part 2: Viking Age Britain (John Sheehan)

13. The Viking expansion: causes and background and sources
14. Introduction to sources
14. Viking-age Scotland
15. Case study: the Pictish/Viking debate
16. Viking-age England
17. Case study: the archaeology of the 'great army'
18. Viking-age Wales
19. Viking-age Isle of Man
20. Viking art in Britain
21. Social and economic developments I
22. Social and economic developments II
23. Overview
24. Class test

The content and schedule of lectures may change at the discretion of lecturer.

AR2037   INTRODUCTION TO ENVIRONMENTAL ARCHAEOLOGY

Credit Weighting: 5

Semester(s): Semester 2B.

Date and venue of first lecture: Monday 26th February at 12noon in Conn S3

Lecture timetable and rooms: Mon 12–1pm S3, Thurs 9–10am J5 and Fri 10–12pm J1.

Teaching Method(s): 24 x 1hr(s) Lectures.

Module Coordinator and Lecturer: Dr Benjamin Gearey, Department of Archaeology.

Module Objective: This module will introduce students to environmental archaeology, palaeoeconomy and geoarchaeology. It will outline the main methods and approaches commonly employed and illustrate the practical application of these different techniques to the analysis of archaeological sites and their contribution to understanding of past landscapes and people. It will also situate scientific approaches to the study of the past within the broader context of archaeological enquiry, demonstrating the importance of an integrated approach to the record.

Module Content: The module will take a broad focus covering the most commonly employed techniques including: pollen analysis, plant macrofossil and beetle studies and the analysis of animal bones. It will provide examples through case studies of the critical contribution that environmental archaeology has made to the understanding sites, landscapes and cultures. The module will also introduce students to geoarchaeology. The focus will be on understanding environmental archaeology both as a practical set of techniques and ultimately as an integral and essential part of archaeological enquiry.

Learning Outcomes: On successful completion of this module, students will be able to:

1. Show an understanding of the basic application of different environmental archaeological techniques.
2. Assess the role of environmental archaeology and paleoeconomy in the analysis of different sites and landscapes.
3. Determine the contribution that environmental archaeology, palaeoeconomy and geoarchaeology has made to broader archaeological enquiry in Ireland and further afield.
4. Show an understanding of the importance of an integrated approach to past peoples and cultures.

Assessment: Total Marks 100: Formal Written Examination 60 marks; Continuous Assessment 30 marks (1 x class test 40 marks).

Compulsory Elements: Formal Written Examination; Continuous Assessment.
Formal Written Examination: 1 x 1.5 hr(s) paper(s) to be taken in Summer 2024.

Requirements for Supplemental Examination: 1 x 1.5 hr(s) paper(s) to be taken in Autumn 2024. Marks in passed element(s) of Continuous Assessment are carried forward, Failed element(s) of Continuous Assessment to be repeated (as prescribed by Department).

AR2037 Course Outline

Lecture	Title
1	Introduction: course outline and critical concepts
2	What has environmental archaeology ever done for us?
3-4	Sampling, site formation processes, soils and sediments
	PRACTICAL: Archaeological deposits
5	Pollen analysis: introduction
6	The Elm Decline: a prehistoric conundrum
7-8	Pollen analysis and archaeology
	PRACTICAL: Interpreting pollen diagrams
9	Beetles; Palaeoentomology
10	Archaeozoology: An introduction
11-12	*PRACTICAL*:
	Identifying and interpreting animal bones
13	Palaeoeconomy introduction
14	Plant macrofossils: Charred plant remains
15-16	*PRACTICAL*: Plant remains and archaeological sites
17	Chronology and time
18	Geoarchaeology and wetlands
19-20	CLASS TEST
21	Overview 1: Environment, archaeology and human activity in Ireland
22	Overview 2: Environment, archaeology and human activity in Ireland
23-24	Course summary and exam preparation

The content and schedule of lectures may change at the discretion of lecturer.

AR2038   HUMAN REMAINS FOR ARCHAEOLOGISTS

Credit Weighting: 5

Semester(s): Semester 2A.

Date and venue of first lecture: Monday 15th January at 12noon in room Conn S3

Lecture timetable/rooms: Monday 12–2pm in Conn S3; Friday 10-12 in Conn J1.

Teaching Method(s): 24 hours of Lectures.

Module Co-ordinator and Lecturer: Dr Barra O'Donnabhain, Dept of Archaeology.

Module Objective: The principal objective of this course is to introduce students to the discovery, excavation, and analysis of human remains in archaeological settings.

Module Content: Human remains are a common find on archaeological sites. This course deals with the legal status of such remains, their excavation, recovery, and analysis. The practical element of this course is built around imparting a detailed knowledge of the human skull and, in particular, the ability to identify fragmentary human crania in varying degrees of preservation.

Learning Outcomes: On successful completion of this module, students will be able to:
- Outline the legal status of archaeological human remains in Ireland
- Outline ethical issues attached to the recovery and curation of archaeological human remains
- Identify the bones of the human skull
- Identify fragments of human skull bones
- Side fragments of human skull bons
- Outline the principal methods used to determine sex in archaeological skeletal material
- Outline the principal methods used to estimate age-at-death in archaeological skeletal material.

Assessment: Total Marks 100: Continuous Assessment 100 marks (In-class Test - One hour test, 20 short answer questions (30 Marks); Quiz(zes) - Best 4 of 5 practical quizzes (70 Marks)

Compulsory Elements: Continuous Assessment.

Formal Written Examination: No Formal Written Examination.

Requirements for Supplemental Examination: Marks in passed element(s) of Continuous Assessment are carried forward, Failed element(s) of Continuous Assessment must be repeated (as prescribed by the Department.).

AR2038 Human Remains for Archaeologists

Lecture content:

1. Introduction to the study of human remains

2. The human skull, the frontal bone

3/4. The legal status of archaeological human remains; the parietal and occipital

5. Taphonomy: the decay of the human body

6. Minimum numbers of individuals

7/8. Quiz; the temporal and the hip bones

9. The nature of the archaeological sample

10. Archaeological recovery strategies

11/12. Quiz; the maxilla

13. Bone biology I

14. Bone biology II

15/16. Quiz; the mandible and the zygomatic

17. Estimating age-at death

18. Determining sex

19/20. Quiz; the bones of the face

21. The dentition

22. Disease and diet

23/24. Quiz; Cremated bodies

The content of this lecture schedule may be changed at the discretion of the Department.

AR2042 THE ARCHAEOLOGY OF LATER MEDIEVAL IRELAND, AD 1100–1550

Credit Weighting: 5

Semester(s): Semester 1B.

Date and venue of first lecture: Wednesday 25th October at 10am in Conn S5

Lecture timetable and rooms: Weds 10-11am S5, Thurs 2-3pm J5, and Fri 11-1pm J5.

Teaching Method(s): 24 x 1hr(s) Lectures.

Module Co-ordinator and Lecturer: Dr Colin Rynne, Department of Archaeology.

Module Objective: To provide students with an overview of the archaeology of later medieval Ireland, *c.*AD 1100-1550.

Module Content: An overview of the archaeology of the period *c.*AD 1100–1550. The main emphasis will be on the principal theoretical and methodological approaches applied to the study of settlement forms, economy, society and material culture in Ireland, in the later medieval period.

Learning Outcomes: On successful completion of this module, students should be able to:
▪ Evaluate the principal changes in later medieval Gaelic and Anglo-Norman society.
▪ Identify the new landscape forms developed in Ireland during this period.
▪ Assess the role of the Church as cultural bridge to contemporary Europe and as an agent of change.
▪ Critically evaluate the extent to which Ireland became a colonial society in the later medieval period.

Assessment: Total Marks 100: Formal Written Examination 60 marks; Continuous Assessment 40 marks (1 x In-Class Essay 30 marks; Fieldtrip Report 10 marks.).

Compulsory Elements: Formal Written Examination; Continuous Assessment.

Formal Written Examination:1 x 1.5 hr(s) paper(s) to be taken in December 2023.

Requirements for Supplemental Examination:1 x 1.5 hr(s) paper(s) to be taken in Autumn 2024. Marks in passed element(s) of Continuous Assessment are carried forward, Failed element(s) of Continuous Assessment must be repeated (as prescribed by Department).

AR2042 The Archaeology of Later-Medieval Ireland, 1100–1550 AD

Lecture content:

1. Medieval archaeology: origins, definitions, scope of study

2. Agriculture in Gaelic Ireland

3. Agriculture in Anglo-Norman Ireland

4. Food and diet

5. Rural settlement in later-medieval Ireland

6. The archaeology of towns in later medieval Ireland: (i) Morphology

7. The archaeology of towns in later medieval Ireland: (ii) Infrastructure

8. Technology, craft and industry: (i) Stone-working and quarrying

9. Technology, craft and industry: (ii) Woodland management and carpentry

10. Technology, craft and industry: (iii) Iron and steel

11. Technology, craft and industry: (iv) Non-ferrous metals, copper, lead and tin alloys

12. Technology, craft and industry: (v) Textiles and leather

13. Technology, craft and industry: (vi) Ceramics

14. Materiality: people and things in later medieval Ireland

15. Material culture and social display

16. The later-medieval parish church

17. The later-medieval monastery: (i) Architecture and layout

18. The later-medieval monastery: (ii) Monastic landscapes

19. Death and burial

20. Fortification: (i) Earth and timber castles

21. Fortification: (ii) Stone castles

22. Travel and transport

23. International trade and the maritime economy

24. Summation: The development of élite landscapes in later-medieval Ireland

Field trip to Youghal: Sat 12th November

AR2044   HERITAGE MANAGEMENT AND ARCHAEOLOGY

Credit Weighting: 5

Semester(s): Semester 2B.

Date and venue of first lecture: Tuesday 27th February at 3pm in Conn J1

Lecture timetable and rooms: Tues 3-4pm J1, Weds 9-10am S2 and Fri 12-2pm S5.

Teaching Method(s): 24 x 1hr(s) Lectures.

Module Co-ordinator and Lecturer: Dr Colin Rynne, Department of Archaeology.

Module Objective: To provide students with an overview of heritage management and the archaeological resource in Ireland.

Module Content: This module examines several aspects of the heritage/cultural resource management of archaeology in Ireland. These include heritage education, conservation/regeneration, heritage interpretation, cultural tourism, the management of historic buildings and landscapes and role of heritage in the construction of identities.

Learning Outcomes: On successful completion of this module, students should be able to:
▪Develop and understand the principles of heritage interpretation and their application to archaeological projects.
▪Identify ways in which heritage management can facilitate both physical and intellectual access to Ireland's archaeological resource.
▪Understand the principles underlying the management of archaeological sites and landscapes.
▪Gain a wider appreciation of the role of archaeology in forging community identities and how they might assist in their generation.

Assessment: Total Marks 100: Continuous Assessment 100 marks (1 x In-Class Essay 60 marks; 1 x class test 10 marks; 1 x fieldtrip report 30 marks).

Compulsory Elements: Continuous Assessment.

Formal Written Examination: No Formal Written Examination.

Requirements for Supplemental Examination: Marks in passed element(s) of Continuous Assessment are carried forward, Failed element(s) of Continuous Assessment must be repeated (as prescribed by the Department)).

AR2044 Heritage Management and Archaeology

Lecture content

1. Introduction: What is Archaeological Heritage?

2. Heritage and identity

3. Heritage and the recent and contemporary past

4. Heritage landscapes and memory

5. The 'ownership' of heritage

6. 'Authorised' heritage discourses

7. The management of archaeological landscapes (i) The countryside

8. The management of archaeological landscapes (ii) Urban archaeology

9. The management of archaeological landscapes (iii) Maritime archaeology

10. Museums and heritage

11. Artefacts: (i) the development of museums in Ireland

12. Artefacts: (ii) museum collections and their management

13. International agreements: the World Heritage Convention, the Venice and Burra charters

14. Irish National Monuments Legislation and its implementation

15. The management of built heritage in Northern Ireland

16. The National Museum of Ireland

17. State-sponsored and voluntary bodies involved in the management of Ireland's archaeological heritage

18. Community archaeology

19. Archaeology and the media

20. Archaeology and education

21. Public archaeologies

22. Interpreting archaeology (i) Museums

23. Interpreting archaeology (i) Heritage and visitor centres

24. Summary and overview

Fieldtrip Cork City: Saturday 4th April, 2024.

AR2045   INTRODUCTION TO ARCHAEOLOGICAL FIELDWORK

Credit Weighting: 10

Semester(s): Semester 2A and 2B.

Pre-requisite(s): AR1001 or AR2200 or AR2111

Date and venue of first lecture: Monday 15th January at 3pm in Conn S5

Lecture timetable and rooms: Mon 3-4pm S5, Weds 12-1pm S5 and Thurs 12-2pm S2

Teaching Method(s): 35 x 1hr(s) Lectures; 2 x 1day(s) Fieldwork.

Lecturer(s): Mr Nick Hogan, Department of Archaeology; visiting lecturer Dr Connie Kelleher.

Module Objective: To provide students with the practical knowledge necessary to understand and apply the methods and principles of archaeological fieldwork, including field survey, excavation and underwater archaeology.

Module Content: This course aims to introduce students to the principles and methods of archaeological field survey. The student will be introduced to the different ways archaeologists collect survey information in the field. Topics covered include the organisation of archaeology in Ireland; the legal framework for Irish archaeology and heritage protection; documentary and map studies; and many different approaches to site investigation, from the use of aerial reconnaissance to geophysical survey. Students are required to carry out a field survey project. The course then moves on to examine excavation practice in modern archaeology, ending with an overview of underwater archaeology detailing its history and development. Fieldtrips are an integral part of the module.

Learning Outcomes: On successful completion of this module, students should be able to:
- Identify and review the sources used in archaeological field survey in Ireland.
- Apply basic archaeological field survey and monument description techniques
- Collate cartographic, documentary and field information with other sources, to produce reports on field monuments.
- Assess the overall approach to archaeological excavation and the methodologies involved.
- Trace the history and development of underwater archaeology in Ireland and abroad.
- Examine current practice and legislation in respect to underwater archaeology in Ireland.

Assessment: Total Marks 200: Continuous Assessment 200 marks (1 x Field-Survey Project 120 marks; 1 x In-Class assessment 60 marks; Fieldtrip participation and report 20 marks.).
Requirements for Supplemental Examination: Marks in passed element(s) of Continuous Assessment are carried forward, Failed element(s) of Continuous Assessment must be repeated (Written submissions as prescribed by the Department).

AR2045 Lecture Schedule

The course is organised around a series of themes.

Theme 01: Setting the scene

- The organisation of field archaeology in Ireland
- The Archaeological Survey of Ireland
- Field archaeology and the law in Ireland

Theme 02: Sources

- The importance of desktop research
- Introducing important sources for archaeological field study in Ireland

Theme 03: Maps and the archaeological fieldworker

- The importance of cartographic sources for archaeological fieldwork
- Working with historic and contemporary maps

Theme 04: Field recording – an introduction

- Preparing for fieldwork; health and safety considerations; etc.
- Principal methods for reconnaissance field survey
- Landscape setting and monument recording
- Field photography and drafting: the illustrative record
- Field and class-based practicals

Theme 05: Field monuments

- A detailed look at Ireland's field monuments – morphology, distribution, etc.

Theme 06: Technologies

- Exploring established and emerging technologies employed in recording archaeological monuments and landscapes
- Instrument survey; Global Navigation Satellite Systems (GNSS); LiDAR; photogrammetry; geophysical prospection
- Field and class-based practicals

Theme 07: Underwater archaeology (Dr Connie Kelleher)

- The work of Ireland's Underwater Archaeology Unit
- Underwater Cultural Heritage and the Law
- Recent discoveries in underwater archaeology in Ireland

Theme 08: Course summary and field project preparation

Fieldtrip:

Students must attend a one-day fieldtrip. The date for this trip is set for ***Saturday 2nd March***. Depending on final class numbers, an extra date may be added. Students will be required to make a financial contribution toward the cost of the bus. Optional field/classroom practical's and a library tour may also be arranged.

In-class Assessment:

A class test will be arranged during class times.

A short presentation will also form part of the in-class assessment.

Class exams and presentation dates/times will be confirmed at beginning of module.

This module structure may be changed at the discretion of the Department.

AR2047   **CELTS, GREEK AND ROMANS - THE PEOPLE OF THE EUROPEAN IRON AGE**

Credit Weighting: 5

Semester(s): Semester 1B.

Date and venue of first lecture: Monday 23rd October at 4pm in Conn J1.

Lecture timetable and rooms: Mon 4-5pm J1, Weds 3-5pm J7, Thurs 11-12noon J1.

Teaching Method(s): 24 x 1hr(s) Lectures, 1 x 1day Fieldtrip

Module Co-ordinator and Lecturer: Dr Katharina Becker, Department of Archaeology.

Module Objective: To introduce students to the Iron Age of Western and Central Europe, providing an overview over the archaeology of contemporary communities from Ireland to Slovenia and Austria to Denmark as well as the main interpretative issues of the period.

Module Content: The diversity of archaeological expression as well as shared characteristics and role and effect of the interaction with Greeks, Etruscans and Romans will be a focus in discussing Iron Age communities, their emergence and decline over the course of the Hallstatt and La Tène period. Students will be introduced to sites, characteristic artefacts, historic events and places and shifts in interpretation of these in recent research, such as the issue of the Celts.

Learning Outcomes: On successful completion of this module, students should be able to:
▪Describe the technological and cultural characteristics of the period in relation to a number of different European case studies.
▪Discuss current issues in European Iron Age archaeology.
▪Compare and discuss the change in interpretation that different theoretical perspectives provide.
▪Investigate, analyse and explain data, applying an appropriate methodology.

Assessment: Total Marks 100: Formal Written Examination 50 marks; Continuous Assessment 40 marks (Continuous Assessment 40 marks (Project 30 marks; Presentation of Project 10 marks; Fieldtrip Quiz 10 marks)).

Compulsory Elements: Formal Written Examination; Continuous Assessment.

Formal Written Examination: 1 x 1.5 hr(s) paper(s) to be taken in December 2023.

Requirements for Supplemental Examination:1 x 1.5 hr(s) paper(s) to be taken in Autumn 2024. Marks in passed element(s) of Continuous Assessment are carried forward, Failed element(s) of Continuous Assessment must be repeated (as prescribed by the Department).

AR2047 Celts, Greek and Romans - People of the European Iron Age

Lecture content

1. Introduction
2. Late Bronze Age - Metal makes the world go around
3. Settlement and subsistence (Must Farm)
4. The Late Bronze Age background: Sun wheels, ships and hoarding– cosmologies of the Late Bronze Age

5. Iron Age beginnings – the Greeks overseas
6. The Etruscans
7. The people of the Northern Italian Iron Age
8. Wine, games and processions: situla art at the interface between the Greek and 'Barbarian' worlds – wine, games and processions

9. Research skills and project selection
10. The Early Iron Age – The salt kings of Hallstatt
11. The Early Iron Age: The princely burials of the Hallstatt world in South-Eastern Germany
12. The earliest town? The Heuneburg and Hallstatt hillforts

13. The Early Iron Age: The princely' burials of the Hallstatt world. Vix, France.
14. The Later Iron Age: New beginnings – the rise of the Western elites of the La Tène period.
15. Exploring Early and Middle La Tène art.
16. The meaning and function of La Tène art

17. Who were the Celts?
18. British Iron Age – Roundhouses, Brochs and Duns
19. British Hillforts: Maiden Castle and Danebury
20. Yorkshire Iron Age charioteers

21. A Pagan Celtic Ireland?
22. Project Presentations
23. Project presentations
24. Conclusions and exam preparation

Fieldtrip: Saturday, 21st of October 2023

AR2052   INTRODUCTION TO BUILDINGS ARCHAEOLOGY

Credit Weighting: 5

Semester(s): Semester 1B.

Date and venue of first lecture: Monday 23rd October at 12noon in Conn J1.

Lecture timetable and rooms: Mon 12-2pm J1, Thurs 9-10am J1, Fri 2-3pm J1.

Teaching Method(s): 24 x 1hr(s) Lectures, 1 x 1day Fieldtrip

Module Co-ordinator and Lecturer: Dr Sarah Kerr, Department of Archaeology.

Module Objective: This module introduces the secular and ecclesiastical buildings of later medieval Ireland, c.1100-1650, including castles and tower houses.

Module Content: This module provides a general introduction to Ireland's medieval buildings and the theories and methodologies of buildings archaeology. It provides an understanding of building types in Ireland and explains how to identity, analyse and evaluate buildings. Select examples from elsewhere in Europe are introduced, charting architectural periods and styles and establishing important contextual details. The module focuses on buildings and building ruins extant in Ireland and analyses their contribution to our understanding of the past.

Learning Outcomes: On successful completion of this module, students should be able to:
- Identify different building types from plans, extant remains and written descriptions.
- Apply the correct terminology to describe a building's form.
- Assess a building's function and date.
- Show an understanding of Ireland's polite and vernacular building history.
- Show an understanding of applicable archaeological and architectural theories.

Assessment: Total Marks 100: Formal Written Examination 60 marks; Continuous Assessment 40 marks (Continuous Assessment 40 marks (1500-word essay 30 marks and Fieldtrip attendance and participation 10 marks)).

Compulsory Elements: Formal Written Examination; Continuous Assessment.

Formal Written Examination: 1 x 1.5 hr(s) paper(s) to be taken in December 2023.

Requirements for Supplemental Examination:1 x 1.5 hr(s) paper(s) to be taken in Autumn 2024. Marks in passed element(s) of Continuous Assessment are carried forward, Failed element(s) of Continuous Assessment must be repeated (as prescribed by the Department).

CORE TEXTBOOKS FOR SECOND YEAR ARCHAEOLOGY

Lecturers provide reading lists at the start of each module. Recommended books are available in the Boole Library, with a limited number of copies for each title. Some lecturers place recommended articles and other readings on the Canvas page for a particular module. Student may also wish to purchase core text-books for some course modules. The following is a list of core texts that can be purchased through the University bookshop, Lowercase Ltd, located in the Student Centre (titles can be ordered for you if not in stock):

Semester 1

AR2016 The Development of Archaeological Thought

Johnson, M. 1999. *Archaeological Theory: an Introduction*. Blackwell.

AR2034 The Archaeology of Early Medieval and Viking Britain

Nancy Edwards 1996. *The Archaeology of Early Medieval Ireland*. Routledge

AR2042 The Archaeology of Later Medieval Ireland

T. O'Keeffe 2000. *Medieval Ireland: an Archaeology*. Stroud.

Frame, Robin 2012 *Colonial Ireland 1169-1369*. Four Courts Press, Dublin.

Semester 2

AR2014 Artefact Studies

Andrefsky, W. 2006. (2nd Edition). *Lithics: Macroscopic Approaches to Analysis*. Cambridge Manuals in Archaeology, Cambridge University Press.

Orton, C., and Hughes, M 2013. *Pottery in Archaeology (2nd edn)*. Cambridge Manuals in Archaeology, Cambridge University Press.

AR 2037 Introduction to Environmental Archaeology

Branch, N., Canti, M., Clark., P and Turney, C. 2005. *Environmental Archaeology: Theoretical and Practical Perspectives*. Hodder Arnold London.

Eileen Murphy and Nicki Whitehouse (2007). *Environmental Archaeology in Ireland*. Oxbow, Oxford.

AR2045 Introduction to Archaeological Fieldwork

Bowden, M. 1999. *Unravelling the Landscape*. Tempus Publishing, Stroud.

Drewett, P. 1999. *Field Archaeology: an Introduction*. Routledge.

Morris, R. 2000. *The Archaeology of Buildings*. Tempus Publishing, Stroud.

REFERENCING YOUR ESSAYS AND DISSERTATION

Referencing source material is an essential part of the writing of an essay or thesis. This is where you acknowledge the books, articles, websites, and any other material used in the submitted work. Failure to do so is poor scholarship, undermines the value of the work, and may lead to charges of plagiarism, resulting in a fail mark and possible disciplinary action.

Each essay and thesis must include a *Bibliography* that lists in alphabetical order all published or unpublished sources cited in the work. Each *Bibliography* entry must have enough information for the reader to locate that source on-line or in a library. *Citation* is where you refer in-text to sources that are mentioned or quoted within your writing. The in-text citation refers the reader to the exact place in your *Bibliography* where you will provide the full details of the source.

There are many ways of referencing sources. The following examples explain conventions in the so-called Harvard Style used by the Department of Archaeology, UCC. Correct and consistent application of punctuation and typography is very important, as in the following examples of a book and article reference:

BOOK

Bradley, R. 1990. *The Passage of Arms*. Cambridge University Press, Cambridge.

Surname [followed by comma and space] **Initial** [full stop and space] **Year of Publication** [full stop and space] **Book title** [in italics with principal words capitalized] [full stop and space] **Publisher** [comma and space] *Place of publication* [full stop]

ARTICLE IN JOURNAL

Blance, B. 1961. Early Bronze Age colonists in Iberia. *Proceedings of the Prehistoric Society* 35, 192–202.

Surname [followed by comma and space] **Initial** [full stop and space] **Year of Publication** [full stop and space] **Article title** [only first word capitalized, apart from names etc] [full stop and space] **Title of Journal** [in italics, with principal words in capitals] [space] **Volume number** [comma and space] **pagination** [full stop]

EXAMPLES

BOOK

Bradley, R. 1990. *The Passage of Arms*. Cambridge University Press, Cambridge.

BOOK (two authors)

Bradley, R. and Edmonds, M. 1993. *Interpreting the Axe Trade*. Cambridge University Press, Cambridge.

MONOGRAPH IN SERIES

Manning, C. 2009. *The History and Archaeology of Glanworth Castle, Co. Cork: Excavations 1982–4.* Department of the Environment, Heritage and Local Government Archaeological Monograph Series 4. Dublin.

CHAPTER IN BOOK (i.e. Monograph in Series, Edited volume etc).

Charles, J.A. 1992. Determinative mineralogy and the origins of metallurgy. In Craddock, P. and Hughes, M. (eds) *Furnaces and Smelting Technology in Antiquity*. British Museum Occasional Papers 48, 21–28.

ARTICLE IN JOURNAL

Blance, B. 1961. Early Bronze Age colonists in Iberia. *Proceedings of the Prehistoric Society* 35, 192–202.

THESIS

Anderson, E. 1994. Flint Technology in the Irish later Mesolithic. Unpublished MA thesis, University College Cork.

Please remember…

Italics only used for <u>title</u> of publication, be it a book, monograph or journal (but not a thesis, which is an unpublished work)

Do not use inverted commas; do not write 'p.' for page; do not write 'vol.'; do not write forenames in full.

Be sure to use an *en dash* to express page range (192–202), not a hyphen (192-202).

In-text Harvard references

In the body of the text, only the author's name and the year of publication should be cited, as well as the page numbers, e.g. '(Murray 1965, 243)', '(Murray and Brown 1968, 42)', except when the reference clearly is the overall publication, rather than a piece of information from within it (e.g. ' Waddell's publication is the main text book on Irish Archaeology' (Waddell 2000).

Where the author's name occurs in the sentence, only the year and page number should be given in brackets, e.g. 'Murray (1965, 162) compared…'.

Where reference is made to a paper by three or more authors it should be shortened in the text, e.g. '(Downey *et al*. 2012)', but all of the author names should be given in the bibliography.

When referencing articles contained in monographs in series/edited volumes in your text, always reference the author or the individual paper, not the editor of the volume.

Referencing on-line sources

Example for a general website:

Wikipedia 'Ringfort', available: http://en.wikipedia.org/wiki/Ringfort [accessed 20 January 2011, 14:30]

The in-text citation will read: (Wikipedia 2011)

Example for a (fictitious) article published online:

Bloggs, J. 2009. The ringforts of west Cork. *Munster Archaeological Journal, 29,* 22–32. Available: http://www.somewebsite.ie/somelink/someotherlink.cfm [accessed 25 January 2010, 15:40]

The in-text citation will read: (Bloggs 2009)

Example for a (fictitious) book published online (E-Book):

Bloggs, J. 2010. *Archaeology in the Cork region*, Google Books [online], available: http://www.google.com/somelink/someotherlink/etc [accessed: 28 January 2010, 16:40]

The in-text citation will read: (Bloggs 2010)

Example of a (fictitious) image on the web:

Bloggs, J. 2008. The City from Above [image online], available: http://www.jbloggs.com/somelink/someotherlink [accessed: 15 January 2011, 12:30]

The in-text citation will read: (Bloggs 2008).

SAFETY GUIDELINES FOR FIELDTRIPS

- Inform the leader before the tour if you have any particular health problems.

- Wear suitable clothing and footwear, including a rain jacket.

- Obey the instructions of the fieldtrip leader(s).

- Take care when boarding and alighting from the bus.

- Walk, don't run, on uneven ground and slopes.

- Do not climb over walls or on buildings.

- No unruly behaviour or consumption of alcohol.

- Do not endanger yourself or others in the bus, in the field or during lunch-break.

- Respect other people's property - buildings, land, animals and fences.

- Always close gates.

- Walk around the edge of fields with crops.

- Bring your litter home.

- Beware of bulls, dogs and other animals.

- Do not interfere with machinery or power lines.

- Keep to arranged times and meeting places for lunch-breaks etc.

- Do not get separated from main group (or you could be left behind).

- Should you suffer any injury, including cuts or grazes, while on the fieldtrip, please inform the leader immediately.

Please remember that you are representing the Department of Archaeology, and University College Cork on all of our field excursions and on your own fieldwork.